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June 8, 1978

TO: ALL CONTRACT INSTRUCTORS

FROM: RON HAGAN, DIRECTOR OF HUMAN SERVICES *RH*

SUBJECT: FEE INCREASES

With the recent passage of Proposition 13, the city's ability to provide recreation programs has been severely limited. In the past, the city has operated recreation activities on a fee-sponsored basis by contracting with instructors such as yourselves on a 80-20 percentage basis. In the past, city tax revenues have paid for administrative overhead, clerical overhead, and building and facility maintenance in the operation of your class activities.

The 20 percentage that the city collected from all the fees charged for classes paid for publicity, office supplies, supplies and equipment, and the recreation activities brochure. However, from now on, the fees charged for class activities will have to pay for the supervisor's salary that administers the fee-sponsored programs (Kathy Ables); gas, water, electricity, custodial maintenance, vandalism, and equipment replacement for all facilities used for such recreation classes; and accounting services and insurance and other overhead costs.

To do this, the city must retain a greater percentage of the fees charged. In order that each of you does not receive a lesser amount of income for the summer, and because of the change in your percentage split, the class prices have been increased. The new percentage split, effective with the beginning of the summer class sessions, will be 60 percent for the instructor and 40 percent to the city.

Attached is a breakdown of the new fees that will be charged for all the classes. I realize that these fee increases may effect sign-ups and, consequently, there may be some instructors who may not have minimum registration. In this event, the city will have no alternative but to cancel that activity.

If you have any questions or you feel you will not be able to work under this system, please notify me or Kathy Ables at 624-4531, extensions 270 and 273 as soon as possible.

Registration for summer classes at the new fee prices will begin Saturday, June 10, 1978.

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